

# eApp® Express - Getting Started Guide



*Life's better with the right partner®*

To get started selling PPPI you'll need an AIA Australia retail adviser code to access eApp® Express. If you don't have an AIA adviser code, follow the steps below to get one.

## **Step 1: Obtain your adviser code\***

Contact a member of the AIA Australia Client Development team on 1800 033 490, or email the Adviser Remuneration Team: [au.adviserremuneration@aia.com](mailto:au.adviserremuneration@aia.com)

## **Step 2: Register and link your accounts**

Once you have registered and obtained your AIA adviser code, you'll need to link your account via your platform website.

## **Step 3: Download eApp® Express**

Next, download eApp® Express from our Adviser Site. This is located on the 'New Quotes and eApp® Express' tab, on the left hand side menu bar.

## **Step 4: Start writing PPPI with AIA Vitality**

Get your clients up to 12.5% off their premiums when you bundle their insurance plan with AIA Vitality.

### **\*Handy Tip**

To ensure we process your request as quickly as possible, have the following information on hand when you contact our Client Development team or the Adviser Remuneration team:

- Your details (first and last name)
- ASIC number
- Company name
- Dealer group name
- Business and postal address
- Email, phone number, mobile number and fax number
- Attach a copy of your Authorised Representative certificate, or a letter (on the dealer group letterhead) confirming you are an authorised representative